

MONTGOMERY COUNTY BUILDING COMMISSION

The Following information is required to obtain a building permit

One/Two Family Dwellings (Includes New houses, Duplexes, Garages, Other Buildings and Additions.)

1. A site plan showing: *(See attached example)*
 - a. Lot size and boundaries
 - b. Location of the dwelling
 - c. Location of well
 - d. Location of septic system
 - e. Locations of any streams, ponds and field tile
 - f. Locations of other buildings
 - g. Benchmark showing elevation of top of foundation
 - h. Location of Easements and Right-of-Ways
 - i. If in a Sub Division, show location in Sub Division
2. Floor plan of all floors, including basement if applicable, and a typical wall section view. *(See typical wall -Sample) (certain types of construction such as pole structures and log cabins may require plans that are stamped by an architect or professional engineer)*
3. Copy of restrictive covenants *(if there are any)* *(Note: Lake Holiday Subdivision requires Restriction Compliance Form)*

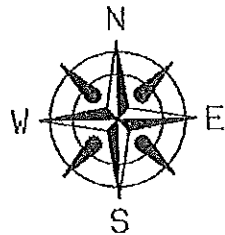
Plot plans, floor plans and other drawings do not necessarily need to be done by surveyors, engineers, or architects, but they must be accurate and reference a permanent landmark.

4. Subcontractor list *(See attachment) (Estimated Cost)*
5. Stormwater Review Application *(Application Attached . Requires a site visit)*
*****Project and driveway must be staked out prior to applying for a Stormwater Review*****

The Stormwater and Flood Hazard reviews will be scheduled when the Building Department receives items 1-6

6. Storm water waiver or approved plan if required *(Application attached)*
7. Septic permit from the health department *(Located at 110 W. South Blvd)*

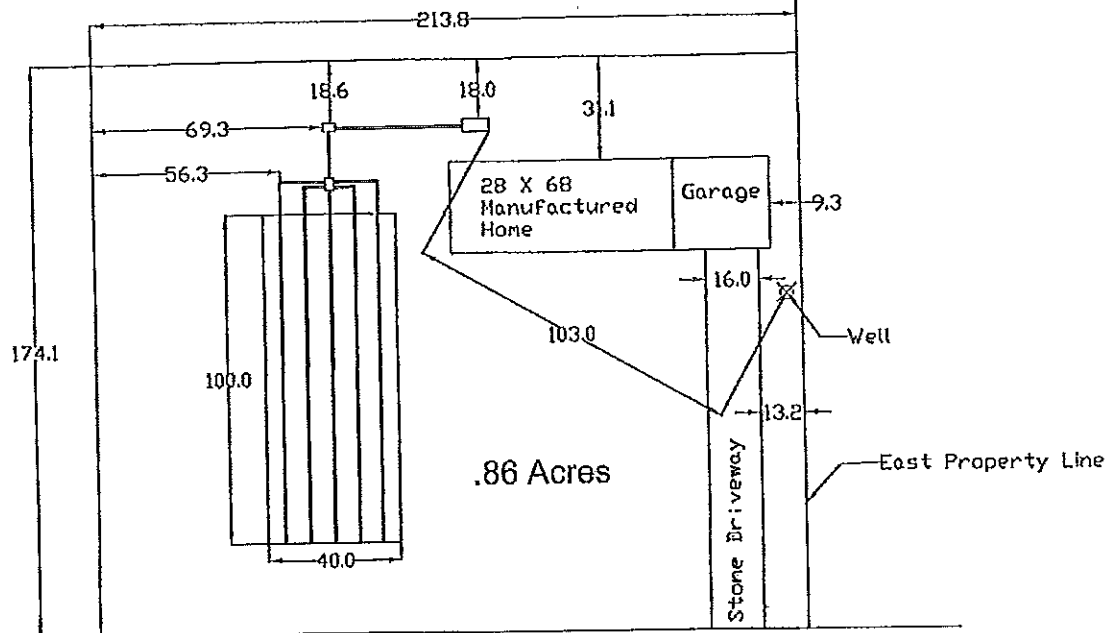
SAMPLE SITE PLAN



N.E. CORNER, S.W. 1/4
SEC. 2, T 18 N, R 4 W

Parcel No: 101-03020-11
Key No: 082-64000-10

S00°09'52" E 974.80'

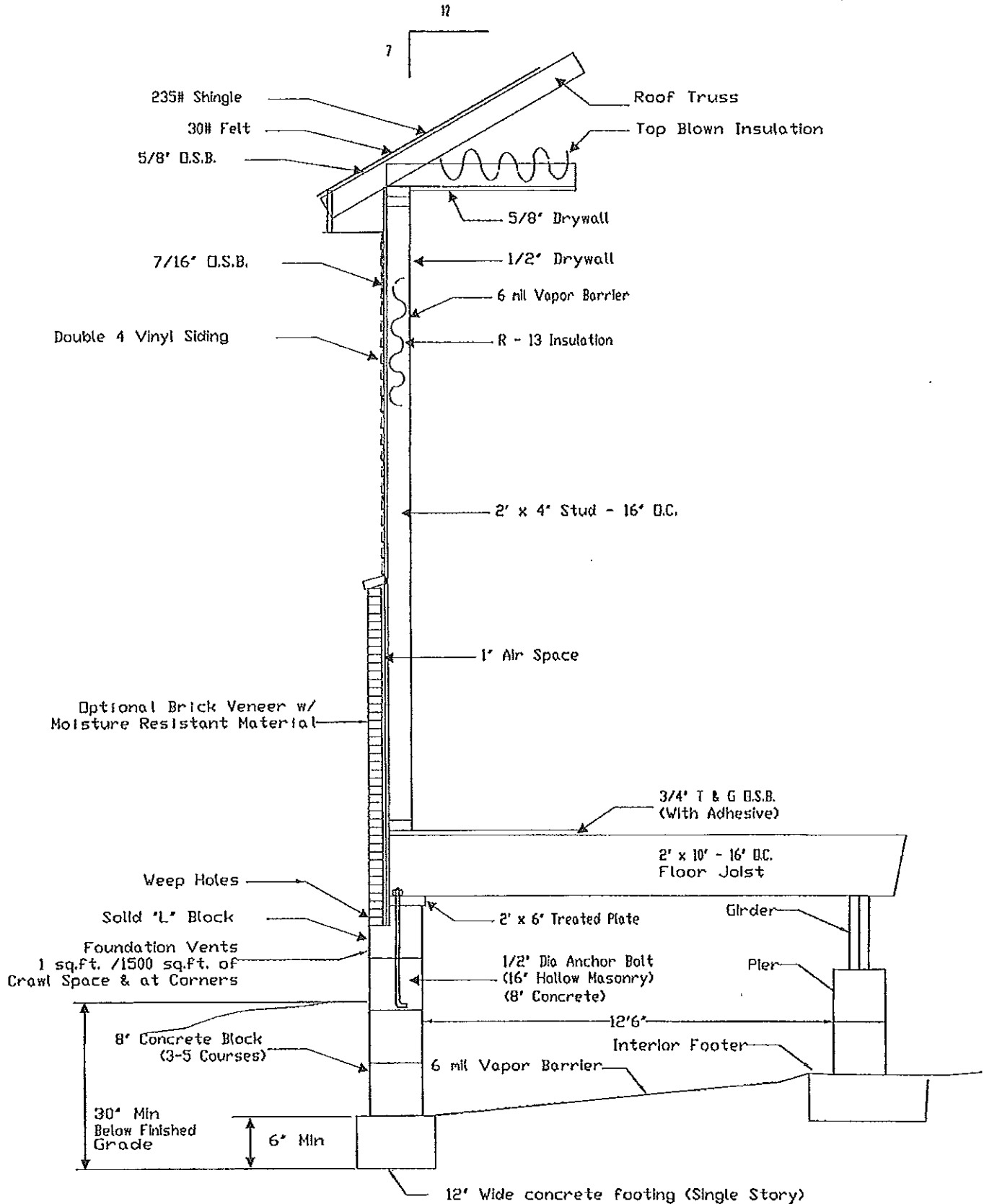


Centerline of 300 South

Closest Intersection
550W

SAMPLE TYPICAL WALL SECTION

Stick-built Construction



MONTGOMERY COUNTY BUILDING ADMINISTRATION

SUBJECT:

Subcontractor List

General

Company Name	Contact	Phone	
Address	City	St	Zip

Site Work

Company Name	Contact	Phone	
Address	City	St	Zip

Footer and Foundation

Company Name	Contact	Phone	
Address	City	St	Zip

Septic System

Company Name	Contact	Phone	
Address	City	St	Zip

Concrete Floor

Company Name	Contact	Phone	
Address	City	St	Zip

Masonry

Company Name	Contact	Phone	
Address	City	St	Zip

Framing

Company Name	Contact	Phone	
Address	City	St	Zip

Roofing

Company Name	Contact	Phone	
Address	City	St	Zip

Ceramic

Company Name	Contact	Phone	
Address	City	St	Zip

Electrical

Company Name	Contact	Phone	
Address	City	St	Zip

HVAC

Company Name	Contact	Phone	
Address	City	St	Zip

Plumbing

Company Name	Contact	Phone	
Address	City	St	Zip

Other

Company Name	Contact	Phone	
Address	City	St	Zip

License #

Key # _____ Parcel # _____
 Cost of Project \$ _____

Montgomery County
Stormwater-- Flood Hazard-- Sugar Creek Zoning-- Addressing -- Culvert Ordinance
(Application/Review Form)
110 W. South Boulevard, Suite A Crawfordsville, IN 47933 **765-364-6490**
FAX: 765-361-3238

Regular Review _____

Pre-Review _____

Stormwater Review Only _____

Name, Current Mailing Address & Phone Number: *(To be filled out by applicant)*

Date: _____ Work Phone: _____
 Owner's Name: _____ Home Phone: _____
 Owner's Address: _____ City: _____ Zip: _____

Directions to New Location: *(To be filled out by applicant)*

Location of Property *(Give accurate directions so we can locate the project site)*

Planned Construction: *(Specify type: ie-SFD, room add, modular, etc)* _____

Basement: Yes: _____ No: _____ Are you adding bedrooms? Yes: _____ No: _____

Office Use Only

Stormwater Ordinance Review Results: *(To be filled out by Building Administration)*

By: _____ Date: _____ Completion Notice Date: _____ By: _____ Insp. Date: _____ By: _____

Flood Ordinance Review Results: *(To be filled out by Building Administration)*

Could the property flood? Yes: _____ No: _____ Is it in a Zone A? Yes: _____ No: _____

Sugar Creek Zoning Ordinance Review Results: *(To be filled out by Building Administration)*

Is the building site in the Sugar Creek No Build Zone? Yes _____ No _____
 By: _____ Date: _____

Driveway Culvert Ordinance: *(To be filled out by Building Administration or County Highway Engineering Dept.)*

Existing Culvert Okay Yes _____ No _____
 New Culvert Pipe Required: Yes _____ No _____ Length: _____ Diameter: _____
 Location: _____ By: _____ Date: _____
 Comments: _____

HOMEOWNER MUST SUPPLY A COPY OF THIS FORM TO THE GENERAL CONTRACTOR

No Stormwater Plan Inspection Required Prior To Occupancy _____

Copy to Department of Health _____ Done - _____

Date Homeowner Notified: _____ By: _____