

MONTGOMERY SUPERIOR COURT 2

Small Claim Division
Crawfordsville, IN 47933

CAUSE NO. _____

AGAINST

NAME _____

NAME _____

STREET ADDRESS _____

NAME _____

CITY, STATE, ZIP _____

STREET ADDRESS _____

PHONE _____

CITY, STATE, ZIP _____

EMAIL _____

PHONE _____ DEFENDANT(S)

EMAIL _____

SERVICE BY: CERTIFIED _____ SHERIFF _____

NOTICE OF CLAIM

TO THE DEFENDANT(S): You have been sued by the Plaintiff whose name appear above. The trial date for this lawsuit is on the _____ day of _____, at _____, _____ M.

A brief statement of the nature of the Plaintiff's claim against you is as follow:

Balance due on : Account (copy attached) _____; Promissory Note (copy attached) _____;

Back Rent & Eviction _____; Wages _____; Other _____;

The Plaintiff seeks judgment against the Defendant(s) \$ _____, plus interest

from _____, at the rate of _____ %, and the cost of this action, in the amount

of _____.

Dated: _____

(Attorney for) Plaintiff(s)

You may appear in Court anytime before the trial and pay the claim and Court costs in full and dismiss the claim against you. If you fail to appear in Court on the date and at the time set for trial, the Plaintiff can receive a judgment for the amount claimed, plus Court costs.

If you have any counterclaim arising from the same transaction or occurrence which is the subject matter of the Plaintiff's claim you may file a statement of such claim with the Court, and send a copy to Plaintiff, at least seven (7) days prior to trial.

By filing this small claim, the Plaintiff has waived the right to a trial by jury. You have ten (10) days from receipt of this notice to file an affidavit requesting a jury trial and to pay the costs for transferring the case. You failure to do so, waives your right to trial be jury. You may represent yourself in this Court. You do not need to employ an attorney. You may, however, have an attorney represent if you wish. All corporations/partnerships/sole proprietorships must be represented by an attorney on all claims exceeding \$1,500.00 If you do not wish to dispute the claim, you may nonetheless appear for the purpose of allowing the Court to establish a method of payment. You should, however, first contact the Plaintiff or the Plaintiff's attorney and attempt to arrange payment.

If this lawsuit should require a trial before the Court, you will at the time of trial be required to appear with your witnesses and any documents required to prove your side of the case.

Manuals explaining small claims procedures are available at the office of the Clerk of Montgomery Superior Court 2.

If you cannot appear on the date and time indicated, contact the Court immediately upon receipt of this notice. You will be directed to submit any requests in writing to the Court.

Until further notice, the Court Orders that hearings occur via Zoom. Parties can access hearings at www.zoom.us/join. The meeting ID is 564 606 3002 and the password is 411084.