

MEETING MINUTES
MONTGOMERY COUNTY COUNCIL
MONTGOMERY COUNTY COMMISSIONERS
December 12, 2023

The December 12, 2023, Montgomery County Council Meeting was held at 9:00 am at the Community Meeting Room of the Montgomery County Government Center. In attendance were Council Members David Hunt, Gary Booth, Brett Cating, Joyce Grimbale, Steve Loy and Matt Nelson. Auditor Mindy Byers, Commissioner John Frey, County Administrator Tom Klein, and Attorney Dan Taylor were also present.

- I. CALL TO ORDER: Council President Hunt called the meeting to order, followed by the Pledge of Allegiance and a prayer.
- II. CONSENT AGENDA:
 - A. Council Member Grimbale requested that the October 10th meeting minutes be edited to correct the capitalization of "Booth" and that the minutes reflect that the Council wanted the vendor providing the compensation study to use pay from Montgomery County's "Doughnut Counties" as a basis for the study. Council Member Grimbale then moved to approve the minutes from October 3, October 10 and November 14, 2023, as amended. This was seconded by Council Member Nelson; motion carried 6-0.
 - B. Council Member Loy moved to approve a claim for \$720.00 from Taylor, Minnette, Schneider & Clutter, P.C. as well as a claim for \$600.15 from Peters Franklin, LTD. This motion was seconded by Council Member Nelson; motion carried 6-0.
 - C. A motion to suspend the rules in order to add another claim for approval was made by Council Member Cating, seconded by Council Member Booth. The motion to suspend the rules carried 6-0. A motion to approve a claim in the amount of \$6,744.90 from Waggoner, Irwin, Scheele & Associates for their work on the compensation study was made by Council member Cating. The motion was seconded by Council Member Grimbale and carried 6-0.
 - D. A motion to accept and acknowledge the Same-Series Transfer from Auditor Byers was made by Council Member Loy. The motion was seconded by Council Member Booth and carried 6-0.
- III. PUBLIC COMMENT ON AGENDA ITEMS: None.
- IV. MONEY MATTERS:

ADDITIONAL APPROPRIATIONS:						
Fund	Fund Description	Dept #	Department Description	Account	Account Description	Additional Amount Requested
2500	County User Fee Fund	0235	Probation	21919	Incentives	\$152.50
2500	County User Fee Fund	0235	Probation	21919	Incentives	\$734.11
9117	Family Recovery Court Grant	0235	Probation	11028	Salary (RO)	\$79,503.00
9117	Family Recovery Court Grant	0235	Probation	12005	FICA & INPRS	\$14,985.00
9117	Family Recovery Court Grant	0235	Probation	20064	Barrier Buster/Emergency Needs	\$2,500.00
9117	Family Recovery Court Grant	0235	Probation	21919	Incentives	\$2,000.00
9117	Family Recovery Court Grant	0235	Probation	24205	Office Supplies	\$1,800.00
9117	Family Recovery Court Grant	0235	Probation	30002	Travel/Training	\$5,000.00
9117	Family Recovery Court Grant	0235	Probation	30037	Cell Phone	\$600.00
9189	FY24 DOC Drug Court Grant	0235	Probation	11027	Salary	\$68,790.00
9189	FY24 DOC Drug Court Grant	0235	Probation	12005	FICA & INPRS	\$9,251.00
9189	FY24 DOC Drug Court Grant	0235	Probation	30037	Cell Phone	\$600.00
9189	FY24 DOC Drug Court Grant	0235	Probation	30064	Conference	\$1,800.00
9190	FY24 DOC Probation Grant	0235	Probation	11026	Salary	\$67,305.00
9190	FY24 DOC Probation Grant	0235	Probation	11524	Salary	\$63,071.00
9190	FY24 DOC Probation Grant	0235	Probation	12005	FICA & INPRS	\$24,429.00
9190	FY24 DOC Probation Grant	0235	Probation	12050	Group Insurance	\$3,011.00
9190	FY24 DOC Probation Grant	0235	Probation	21000	Gas/Fuel	\$1,500.00
9190	FY24 DOC Probation Grant	0235	Probation	30001	Travel/Training	\$1,200.00
9190	FY24 DOC Probation Grant	0235	Probation	30037	Cell Phone	\$1,200.00
9190	FY24 DOC Probation Grant	0235	Probation	30086	Vehicle Insurance	\$874.00
9190	FY24 DOC Probation Grant	0235	Probation	30196	Lodging	\$1,400.00
9190	FY24 DOC Probation Grant	0235	Probation	33500	Seminars & Training	\$900.00
9123	Probation Opioid Settlement	0235	Probation	24202	Supplies	\$1,100.00
9124	FRC Opioid Settlement	0235	Probation	20064	Barrier Buster/Emergency Needs	\$4,000.00
9124	FRC Opioid Settlement	0235	Probation	30001	Travel/Training	\$5,000.00
9125	Drug Court Opioid Settlement	0235	Probation	20064	Barrier Buster/Emergency Needs	\$2,250.00
9125	Drug Court Opioid Settlement	0235	Probation	30257	Barrier Buster Services	\$2,250.00
9119	MCDFC LCC Grant	0235	Probation	30184	Emergency & Transitional Housing	\$413.94
1170	Public Safety LIT	0005	Sheriff	11355	Salary	\$4,505.75
1170	Public Safety LIT	0005	Sheriff	11815	Salary	\$5,267.31
1170	Public Safety LIT	0005	Sheriff	11850	Salary	\$5,203.92
1170	Public Safety LIT	0005	Sheriff	11905	Salary	\$5,034.63
1170	Public Safety LIT	0005	Sheriff	11934	Salary	\$5,076.90
1170	Public Safety LIT	0005	Sheriff	11935	Salary	\$4,590.45
1170	Public Safety LIT	0005	Sheriff	11936	Salary	\$4,554.71
1170	Public Safety LIT	0005	Sheriff	11937	Salary	\$3,559.52
1170	Public Safety LIT	0005	Sheriff	11938	Salary	\$4,759.63
1170	Public Safety LIT	0005	Sheriff	11507	Salary	\$4,590.45
1170	Public Safety LIT	0005	Sheriff	11505	Salary	\$2,613.48
1170	Public Safety LIT	0005	Sheriff	11383	Salary	\$4,611.57
TOTAL:						\$421,987.87

- A. Council Member Loy moved to approve all of the Probation Department's additional appropriation requests, which were primarily for newly-awarded grants. Council Member Grimble seconded the motion, which carried 6-0.
- B. Council Member Booth moved to approve all of the Sheriff Department's additional appropriation requests, which were salary increases needed to cover the raises approved in August. The motion was seconded by Council Member Nelson and carried 6-0.

TRANSFER OF APPROPRIATIONS:								
Fund	Fund Description	Dept #	Department	From Account	Account Description	To Account	Account Description	Transfer Amount Requested
1000	County General	0001	Clerk	11103	Voter Registration Deputy	11100	Elected Official	\$4,977.53
1000	County General	0002	Auditor	11003	Payroll Schedule Adjustment	30035	Utilities	\$40,000.00
1000	County General	0002	Auditor	11003	Payroll Schedule Adjustment	30076	Trash Removal	\$750.00
1000	County General	0007	Coroner	30210	Autopsy Fees	44500	Equipment	\$1,500.00
1000	County General	0011	Extension Office	24201	Office Supplies	44400	Computer Software	\$50.62
1000	County General	0011	Extension Office	30001	Travel Expense	44400	Computer Software	\$469.06
1000	County General	0011	Extension Office	30016	Copier Lease	44400	Computer Software	\$4.32
1000	County General	0011	Extension Office	30028	Cleaning Services	44400	Computer Software	\$1,180.00
1000	County General	9655	EM-HS	11230	Asst Director	36013	Mass Notification System	\$9,900.00
1000	County General	0379	Courthouse Security	11239	Salary (MP)	11040	Salary (NP)	\$7,881.07
1000	County General	0379	Courthouse Security	11239	Salary (MP)	11040	Salary (NP)	\$2,041.53
1000	County General	0379	Courthouse Security	11239	Salary (MP)	11039	Salary (CTB)	\$0.06
1000	County General	0379	Courthouse Security	11239	Salary (MP)	11339	Salary (DS)	\$0.12
1000	County General	0380	Jail	11293	Salary (AH)	11280	Salary (CS)	\$10,548.08
1000	County General	0380	Jail	11485	Transport Deputy	11498	Salary (ZP)	\$20,260.88
1000	County General	0380	Jail	11485	Transport Deputy	11838	Salary (BC)	\$12,980.70
1000	County General	0380	Jail	11485	Transport Deputy	11370	Salary (NL)	\$0.12
1000	County General	0380	Jail	11485	Transport Deputy	11393	Salary (BR)	\$0.12
1000	County General	0380	Jail	11485	Transport Deputy	11418	Salary (LW)	\$0.12
1000	County General	0380	Jail	11485	Transport Deputy	11485	Salary (CB)	\$0.04
1000	County General	0380	Jail	11485	Transport Deputy	11487	Salary (CC)	\$2,198.36
1000	County General	0380	Jail	11485	Transport Deputy	11495	Salary (LL)	\$0.12
1000	County General	0380	Jail	11485	Transport Deputy	11496	Salary (IA)	\$0.06
1000	County General	0380	Jail	11485	Transport Deputy	11733	Salary (HC)	\$0.18
1000	County General	0380	Jail	11490	Salary (JH)	11486	Salary (MH)	\$10,893.20
1000	County General	0380	Jail	11491	Salary (GS)	11501	Salary (RS)	\$9,222.40
1000	County General	0380	Jail	11491	Salary (GS)	11236	Salary (BA)	\$0.02
1000	County General	0380	Jail	11491	Salary (GS)	11224	Salary (AP)	\$1,500.04
1000	County General	0380	Jail	11493	Salary	11498	Salary (PG)	\$20,710.88
1000	County General	0380	Jail	11493	Salary	11021	OT	\$8,000.00
1170	LIT Public Safety	0005	Sheriff	11005	Additional Duty Pay	11021	OT	\$6,500.00
1170	LIT Public Safety	0005	Sheriff	11215	Salary (RT)	11022	Salary (AF)	\$3,560.52
1170	LIT Public Safety	0005	Sheriff	11215	Salary (RT)	11024	Salary (DP)	\$5,197.66
1170	LIT Public Safety	0005	Sheriff	11215	Salary (RT)	11175	Salary (RN)	\$4,059.54
1170	LIT Public Safety	0005	Sheriff	11215	Salary (RT)	11205	Salary (MM)	\$2,760.59
1170	LIT Public Safety	0005	Sheriff	11405	Salary (DE)	11200	Salary (HE)	\$4,526.98
1170	LIT Public Safety	0005	Sheriff	11405	Salary (DE)	11209	Salary (BB)	\$1,322.10
1170	LIT Public Safety	0005	Sheriff	11405	Salary (DE)	11222	Salary (CB)	\$4,526.98
1170	LIT Public Safety	0005	Sheriff	11405	Salary (DE)	11705	Salary (CD)	\$9.36
1170	LIT Public Safety	0005	Sheriff	11405	Salary (DE)	11945	Salary (KP)	\$0.02
1170	LIT Public Safety	0005	Sheriff	11405	Salary (DE)	11975	Salary (LM)	\$0.18
1170	LIT Public Safety	0005	Sheriff	11851	Salary (ES)	11255	Salary (SB)	\$4,696.16
1170	LIT Public Safety	0005	Sheriff	11851	Salary (ES)	11270	Salary (RH)	\$4,505.75
1170	LIT Public Safety	0005	Sheriff	11851	Salary (ES)	11275	Salary (JG)	\$4,590.45
1170	LIT Public Safety	0005	Sheriff	11851	Salary (ES)	11301	Salary (BM)	\$4,251.98
1170	LIT Public Safety	0005	Sheriff	11851	Salary (ES)	11305	Salary (JW)	\$3,949.30
1170	LIT Public Safety	0005	Sheriff	11851	Salary (ES)	11315	Salary (RJ)	\$3,949.30
4900	MCCCC	0303	Central Communications	11713	Dispatcher Salary	11021	OT	\$9,500.00
4911	Pre-Trial Diversion	0009	Prosecutor	44542	Special Equipment	24201	Office Supplies	\$1,988.68
9108	PSC Family Recovery Court 04-12 23	0235	Probation	30152	Chemical Testing	24201	Office Supplies	\$2,356.25
TOTAL:								\$237,321.43

- A. Council Member Nelson moved to approve the County Clerk's transfer request, seconded by Council Member Booth. Motion carried 6-0.
- B. Council Member Booth moved to approve the Auditor's transfer requests, seconded by Council Member Loy. Motion carried 6-0.
- C. Council Member Cating moved to approve the Coroner's transfer request, seconded by Council Member Grimble. Motion carried 6-0.
- D. Council Member Nelson moved to approve the Extension Office's transfer requests, seconded by Council Member Grimble. Motion carried 6-0.
- E. Council Member Grimble moved to approve the EM-HS Department's transfer request; seconded by Council Member Nelson. Motion carried 6-0.
- F. Council Member Booth moved to approve the Jail and Sheriff Department's transfer requests, seconded by Council Member Cating. Motion carried 6-0.
- G. Council Member Booth moved to approve the Central Communication Center's transfer request, seconded by Council Member Loy. Motion carried 6-0.
- H. Council Member Cating moved to approve the Prosecutor's transfer request, seconded by Council Member Nelson. Motion carried 6-0.
- I. Council Member Nelson Moved to approve the Probation Department's transfer request, seconded by Council Member Loy. Motion carried 6-0.

REDUCTION OF APPROPRIATIONS:						
Fund	Fund Description	Dept #	Department	Account	Account Description	Reduction Amount Requested
1000	County General	0380	Jail	20007	Inmate Clothing & Bedding	\$133.02
1000	County General	0380	Jail	20101	Softener Salt	\$1,040.56
1000	County General	0380	Jail	30119	Extradition	\$10,500.00
1000	County General	0003	Treasurer	32100	Dues & Subscriptions	\$11.23
1000	County General	0003	Treasurer	44500	Office Equipment	\$971.71
1000	County General	0003	Treasurer	30005	Mileage	\$15.06
1000	County General	0003	Treasurer	24201	Office Supplies	\$1,453.22
1000	County General	0003	Treasurer	33500	Seminars	\$295.96
1000	County General	0003	Treasurer	30006	Tax Bill Prep	\$120.59
1000	County General	0003	Treasurer	30200	Collection Fees	\$1,999.24
1000	County General	0006	Surveyor	24201	Office Supplies	\$400.00
1000	County General	0006	Surveyor	11168	Part Time Clerical	\$4,750.00
1000	County General	0006	Surveyor	30001	Travel Expense	\$100.00
1000	County General	0006	Surveyor	11106	Drainage Tech	\$27,106.56
1000	County General	0006	Surveyor	21000	Fuel/Oil	\$500.00
	County General TOTAL:					\$49,397.15
1170	LIT Public Safety	0005	Sheriff	21000	Fuel/Oil	\$22,000.00
1170	LIT Public Safety	0005	Sheriff	30079	Legal Services	\$450.00
1170	LIT Public Safety	0380	Jail	30118	Institute & Medical	\$2,878.81
1170	LIT Public Safety	0005	Sheriff	30198	Mental Health Services	\$1,600.00
1170	LIT Public Safety	0005	Sheriff	30500	Equipment Repairs	\$39.32
1170	LIT Public Safety	0005	Sheriff	30800	Printing & Advertising	\$2,000.00
1170	LIT Public Safety	0380	Jail	33500	Seminars & Trainings	\$72.36
	LIT Public Safety TOTAL:					\$29,040.49
	TOTAL:					\$78,437.64

A. Council Member Nelson moved to approve all requests for reduction, seconded by Council Member Cating. Motion carried 6-0.

V. NEW BUSINESS:

A. Montgomery County 2024 Budget Readoption – 16L Hearing

1. Readoption to pull the maximum revenue from the tax levy, resulting in approximately \$578K in additional County funding.
2. Council President Hunt asked for public comment; there was none.
3. Moving forward, the budget plan will involve making sure the max levy is upheld each year.
4. There was also discussion about having Peters Franklin provide updates to the annual report on a quarterly basis.
5. Council Member Cating moved to readopt the 2024 Montgomery County Budget at the maximum levy, seconded by Council Member Nelson. Motion carried 6-0.

B. Attorney Taylor provided the Final Reading of Ordinance 2023-2 – Recorder’s Perpetuation Fund Use, allowing the Council to use the perpetuation fund for that office’s budget with the Recorder’s sworn statement that it would not adversely impact those operations. A motion to approve Ordinance 2023-2 was made by Council Member Booth, seconded by Council Member Grumble. Motion carried 6-0.

C. Attorney Taylor provided the Final Reading of Ordinance 2023-3 – 2024 Appropriations Ordinance – listing all expenditure lines as adopted in the 2024 Budget. Council Member Nelson moved to approve Ordinance 2023-3, seconded by Council Member Loy. Motion carried 6-0.

D. Attorney Taylor provided the Final Reading of Ordinance 2023-4 – 2024 Salary Ordinance – listing all employee pay lines as adopted in the 2024 Budget. Council Member Booth moved to approve Ordinance 2023-4, seconded by Council Member Nelson. Motion carried 6-0.

E. Attorney Taylor also presented Resolution 2023-9 – Transfer and Reduction of Appropriations. This allows Auditor Byers and staff to make necessary the transfers, additional, reductions to cover expenditures between the last Council meeting and the end of the fiscal year, with the caveat that those items be reported to the Council. A motion to approve Resolution 2023-9 was made by Council Member Booth, seconded by Council Member Cating. Motion carried 6-0.

F. Council President Hunt suggested the date and time for the first meeting of 2024. He suggested the second Tuesday of January at 9:00 a.m. Council Member Grumble put that suggestion in the form of a motion, which was seconded by Council Member Cating. Motion carried 6-0.

VI. OLD BUSINESS: None.

VII. REPORTS:

A. Funded Organization: None.

B. Department Heads:

1. Chief Public Defender Bryan Donaldson reported that his office would begin participating in two new funding opportunities through Title IV-E for CHINS cases. The federal funding amounts received from the Public Defender Commission will arrive quarterly and be based on caseload.

2. Highway Director Jake Lough reported that the Community Crossings Matching Grant award for 2024 will be one million dollars. The department is currently seeking reasonable bids for that work to be done on Concord Road, 150 South, 700 North, and 600 South. There was also some discussion about the plans for 1100 North, and how best to maintain the portion near the ethanol plant.
3. County Administrator Tom Klein reported that bids will be turned in this month for the Purple Heart Parkway project. Construction on the expansion is set to begin Spring of 2024 and be completed in 2025. Administrator Klein also reported that things are moving along with the Compensation Study and the vendor would soon begin to collect job descriptions. He also reported that Lori Dossett had been named Executive Assistant of the Year by the Association of County Commissioners, Joyce Grimble was awarded INFBPW Working Woman of the Month and David Hunt had been recognized for 30 years as a funeral director. Finally, he reminded those present that there would be a pitch-in open to all County employees and elected officials at the Government Center on December 18 from 11a.m. – 1p.m.
4. Attorney Taylor congratulated those present on a very productive year, and thanked them for their hard work in making that happen.

C. Elected Officials:

1. Commissioner John Frey reported that the latest Comprehensive Plan, similar to what was done in 2019, is wrapping up. The initial reports fall in line with the previous report, citing quality of place, retail, growing population and residential development continuing to be the key points of interest to citizens. Commissioner Frey also reported that the County was working with neighboring counties and participating in the READI program. He also discussed local initiatives moving forward which would require both City and County participation, and is looking forward to joint meetings to discuss those.
2. Auditor Mindy Byers reported that the office was working to wrap up Fall settlement. She also reported that the search for staff members was going well, and that good resumes had been received.

D. Councilors:

1. Council Member Steve Loy discussed the possibility of having joint meetings with the Commissioner and City. He also mentioned that there needs to be education for the public to understand all of the reasons behind the additional tax burden to residential properties.
2. The remaining Councilors agreed, thanked those present for their efforts over the course of the year and wished those present a Merry Christmas.

VIII. PUBLIC COMMENT: None,

IX. NEXT MEETING: January 9, 2024, at 9:00 a.m. at the Montgomery County Government Center, 1580 Constitution Row – Room E109.

X. ADJOURN: Council Member Nelson made a motion to adjourn, seconded by Council Member Cating. Motion carried 6-0.

David Hunt, Council President

Jake Bohlander, Council Vice President

Gary Booth, Council Member

Brett Cating, Council Member

Joyce Grimble, Council Member

Steve Loy, Council Member

Matt Nelson, Council Member

Attest:

Mindy Byers, Auditor

