

**MINUTES**  
**MONTGOMERY COUNTY COMMISSIONER MEETING**  
**MONDAY, MARCH 25, 2024**

The Montgomery County Commissioners met in regular session on Monday, March 25, 2024 at 8:00 am at the Montgomery County Government Center, 1580 Constitution Row – Room E109, Crawfordsville, Indiana.

**CALL TO ORDER**

On call of the roll, the members of the Board were shown to be present as follows: President Commissioner John E. Frey; Vice President Commissioner Jim Fulwider and Commissioner Dan Guard.

Also present: County Attorney Dan Taylor; Auditor Mindy Byers; Building Administrator Marc Bonwell; Health Administrator Adrienne Northcutt; CCC Director Sherri Henry; Assistant EMA Director Luke Adams; Treasurer Heather Laffoon; Recorder Jennifer Pursell; VA Officer Joe Ellis Mapping Director Mike Davis; Assessor Sherri Bentley; Highway Director Jake Lough; Assistant County Attorney Tyler Nichols; and Commissioners Executive Assistant Lori Dossett.

**PLEDGE & PRAYER**

Commissioner Frey led the pledge of allegiance and Commissioner Fulwider led the prayer.

**CONSENT AGENDA**

**Approval of Claims:**

Accounts Payable - \$ 2,733,630.25

3/22 Payroll - \$ 473,021.85

**Minutes: March 11, 2024**

*Commissioner Fulwider moved to approve the Consent Agenda. Seconded by Commissioner Guard. Motion carried 3-0 votes in favor.*

**CERTIFICATE OF APPRECIATION - JENNIFER PURSELL - 30 Years of Service**

Jennifer started working in the Montgomery County Clerk's Office on June 15, 1994 as a Deputy Clerk and continued working in the Clerk's office and eventually serving two terms as Clerk of the Circuit Court. After her term as Clerk ended Jennifer was then elected to the office of Montgomery County Recorder where she has served one complete term and she is leaving the office just nine months before the end of her second term. Her service to the County has been unwavering and she will be greatly missed by all.

## **NEW BUSINESS**

### **Deckard Work Order Agreement - \$800**

Work order agreement will involve staking the parcel boundaries of a property owned by the County at the corner of Nucor Road and US 136 E. The County will be seeking bids to farm the property in 2024. Deckard Surveying has stated that the work can be accomplished without having to perform a boundary survey. The estimated cost is \$800 and will be completed by April 12. *Commissioner Guard moved to approve the Deckard Work Order Agreement. Seconded by Commissioner Fulwider. 3-0 votes in favor, motion carried.*

### **Peters Franklin LTD Engagement Agreement - Lease Rental Property Tax Bonds - \$42,500**

The engagement letter is with Peters Franklin Municipal Finance Advisors and Consultants. The County has engaged Peters Franklin for previous bonds issued by the County. They will be providing municipal advisory services in relation to the issuance of the proposed Lease Rental Property Tax Bonds for the Courthouse Project. The cost for their services is \$42,500. *Commissioner Guard moved to approve the Peters Franklin LTD Engagement Agreement. Seconded by Commissioner Fulwider. Motion carried 3-0 votes in favor.*

### **THRIVE West Central Agreement Grant Application Services - NTE \$5,000**

The County intends to pursue discretionary funding through a grant application to the Office of Community and Rural Affairs Blight Clearance Program to aid in the demolition of a designated blight property. The Memorandum of Understanding with Thrive West Central provides that Thrive West Central will provide technical assistance and grant application preparation for the project. Thrive West Central will invoice the County based on the actual time expended with a cap of \$5,000. The agreement will expire at the end of 2024. If the County is awarded the grant and selects Thrive West Central to provide grant administrative services, then the fee will be waived. *Commissioner Frey moved to approve the THRIVE West Central Agreement for Grant Application Services. Seconded by Commissioner Fulwider. Motion carried 3-0 votes in favor.*

### **Schneider Geospatial Professional Services Agreement - 1x fee - \$17,784; \$23,700 Annual**

Building Administrator Marc Bonwell stated, "the Building, Health and Highway departments issue permit for various projects including building, right of way and septic permits. Currently the departments use in house databases such as Access and Excel for permitting organization and issuance. The data collected for these projects is kept over the years for access to past projects with information such as site plans locating infrastructure

on project sites. Other permitting functions such as floodplain we are required to house the information in perpetuity for access.

This new software is an online portal that can be accessed from the admin side and the public. It allows clients to file permitting information with the County online and also allows the client to track inspections and make payments for service.

We looked at several software companies that provide this type of service. Schneider Geospatial offers a product that fits our need for a one stop shop permitting called Geo Permits. After careful consideration and consistent conversation regarding need, we have decided that Geo Permits is the most comprehensive product for the money.

In March the Council approved a \$33,900.00 additional appropriation to the IT Software line for this purpose. Before you is the PSA contract for services with Schneider Geospatial for the Geo permits software acquisition for Montgomery County." *Commissioner Fulwider moved to approve the Schneider Geospatial Agreement. Seconded by Commissioner Fulwider. Motion carried 3-0 votes in favor.*

## **ORDINANCES**

### **First Reading Ordinance 2024-10: Ordinance Prohibiting Food and Beverages in the Courthouse**

Ordinance creates new section in the County Code to prohibit visitors to the Montgomery County Courthouse from bringing food or beverages in to the Courthouse. Currently, food and beverages are not allowed in the Courtrooms in the Montgomery County Courthouse per the County Judges. Visitors often leave food and beverages outside the Courtrooms which results in beverages being spilled on to the floor of the hallways. The spillage may cause a slipping hazard and damage to the floor.

## **RESOLUTIONS**

### **Resolution 2024-6 Approving Transfer Agreement with MCCF Bridge, Inc.**

Attorney Taylor described Resolution 2024-6 approves agreement with MCCF Bridge, Inc. to transfer the vacant building owned by the County at 110 West South Boulevard in Crawfordsville to MCCF Bridge. The County is donating the property to MCCF Bridge. MCCF Bridge intends to construct an early learning center at this property to serve children in Montgomery County and they intend to break ground on this project in April 2024. Agreement also authorizes the President to sign the warranty deed to transfer to MCCF Bridge.

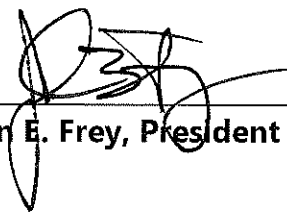
*Commissioner Guard moved to approve Resolution 2024-6 Approving Transfer Agreement with MCCF Bridge, Inc. Seconded by Commissioner Fulwider. Motion passed 3-0 votes in favor.*

**ADJOURNMENT**

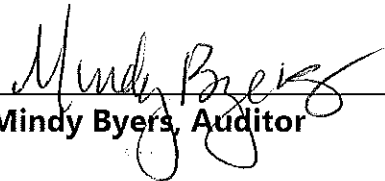
There being no further business before the Board, meeting adjourned. Meeting adjourned @ 8:12 am.

Minutes prepared by Commissioners Executive Assistant Lori Dossett.  
The next regular meeting will be held on Monday, April 8, 2024 @ 8:00 am @ Montgomery County Government Center-Room E-109.

**MONTGOMERY COUNTY BOARD OF COMMISSIONERS:**

  
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John E. Frey, President

**Attest:**

  
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Mindy Byers, Auditor